

January 13, 2022
Regular Meeting

BE IT REMEMBERED, that on the 13th day of January, A.D., 2022 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Previous Minutes as follows: November 22, 2021 Regular Meeting; December 9, 2021 Regular Meeting; December 20, 2021 Public Hearing; December 20, 2021 Regular Meeting; December 22, 2021 Special Meeting; ACTION REQUIRED.
6. Presentation – TxDOT to provide monthly update.
7. Spread in the Minutes – Willacy County Constable's Office Precinct 4 Quarterly report from October 1, 2021 through December 31, 2021.
8. Spread in the Minutes – Willacy County Emergency Service District annual financial report.
9. Discussion and Action in reference to Appointment of three (3) Commissioners to Willacy County Emergency Service District. ACTION REQUIRED.
10. Discussion and Action to approve request of Family Partition of Michael J. and Ruth M. Martinez (Precinct 4). ACTION REQUIRED.
11. Discussion and Action to approve request to tap into a 4-inch waterline on Marina Road, (1) 3/4-inch meter service. Location approximately 1030-feet east of Arena Road (Precinct 1). ACTION REQUIRED
12. Discussion and Action to approve terms and conditions for the extension of the Willacy County Covid-19 Vaccine Plan Agreement. ACTION REQUIRED.
13. Consideration and Approval to purchase a new siren controller box and wiring for Willacy County Constable Garza PCT 4 – 2009 F150 police unit from Fund 2 – Capital and Special Projects. ACTION REQUIRED.
14. Discussion and action to approve advertisement for a public hearing to adopt Subdivision Rules and Regulations for Willacy County. ACTION REQUIRED.
15. Discussion and Action to approve the copier/printer lease agreement with Archer Business System for Willacy County Elections Office. ACTION REQUIRED.

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16. Discussion and Consider a salary increase for the Veterans Service Office Outreach Specialist Laura Montes. ACTION REQUIRED.
17. Discussion and Action to request line item in Account 103 for donations for Fundraising Funds. ACTION REQUIRED.
18. Discussion and Action to approve Willacy County School Choice Week Proclamation. ACTION REQUIRED.
19. Approval of full-time employment transfer from Justice of the Peace precincts 4 & 5 to part-time employment with Justice of the Peace precinct 1, retroactive effective date January 10, 2022. ACTION REQUIRED.
20. Discussion and Action to advertise for a full time clerk position for Justice of the Peace Precincts 4 & 5. ACTION REQUIRED.
21. Discussion and Action to approve Interlocal Agreement between Regional Public Defender Office Local Government Corporation and Willacy County for FY 2022/23. Retroactive effective date October 1, 2021. ACTION REQUIRED.
22. Discussion and Action in reference to approve permission to apply for, and if awarded, Accept funding for Operation Border Star. ACTION REQUIRED.
23. Discussion and Action to enter into agreement with Raymondville Drug to provide prescription drugs to members of the Willacy County Employee Health and Welfare Program. ACTION REQUIRED.
24. Approval of Monthly Reports. ACTION REQUIRED
25. Approval of Treasurers Report. ACTION REQUIRED
26. Approval of Treasurers Quarterly Report. ACTION REQUIRED.
27. Approval of Travel Request. ACTION REQUIRED.
28. Approval of Tax Collector Report. ACTION REQUIRED
29. Approval of Budget Amendments. ACTION REQUIRED
30. Approval of Claims. ACTION REQUIRED
31. Review of Special Claims. ACTION REQUIRED
32. Review monthly reports on jail count.
33. Review of monthly employee overtime report.

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34. Adjourn.

THE COURT MET:
PRESENT:

Aurelio Guerra, Jr.,	County Judge,	
Eliberto Guerra,	Commissioner, Precinct 1,	
Oscar De Luna,	Commissioner, Precinct 2,	Deceased
Henry De La Paz,	Commissioner, Precinct 3,	Absent
Eduardo Gonzales,	Commissioner, Precinct 4,	
Annette Hinojosa,	County Attorney,	leaves the meeting at 10:25 a.m.
Ida Martinez,	County Auditor,	
Susana R. Garza,	County Clerk,	

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Carlos Ceballos	Frances Najera
Laura Montes	Daniel Gomez
Elena R. Vasquez	

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – Commissioner Henry De La Paz – **ABSENT**
3. Pledge / Invocation – Commissioner Eduardo Gonzales
4. Public Comments – None

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Agenda # 5

IN REGARDS TO APPROVAL
OF PREVIOUS MINUTES AS
FOLLOWS: NOVEMBER 22,
2021 REGULAR MEETING,
DECEMBER 9, 2021 REGULAR
MEETING, DECEMBER 20, 2021
PUBLIC HEARING, DECEMBER
20, 2021 REGULAR MEETING
AND DECEMBER 22, 2021
SPECIAL MEETING

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of previous minutes as follows: November 22, 2021 Regular Meeting, December 9, 2021 Regular Meeting, December 20, 2021 Public Hearing, December 20, 2021 Regular Meeting and December 22, 2021 Special Meeting. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6

PRESENTATION – TXDOT TO
PROVIDE MONTHLY UPDATE

Presentation by Carlos Ceballos with TxDOT to provide monthly updates on reference to FM 1018 Project, SH 186 Project and Routine Maintenance Project SH 186 and FM 1420.

Agenda # 7

SPREAD IN THE MINUTES –
WILLACY COUNTY CONSTABLE'S
OFFICE PRECINCT 4 QUARTERLY
REPORT FROM OCTOBER 1, 2021
THROUGH DECEMBER 31, 2021

As per the Chairman, spread in the minutes – Willacy County Constable's Office Precinct 4 Quarterly Report from October 1, 2021 through December 31, 2021.

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Agenda # 8
SPREAD IN THE MINUTES –
WILLACY COUNTY EMERGENCY
SERVICE DISTRICT ANNUAL
FINANCIAL REPORT

As per the Chairman, spread in the minutes – Willacy County Emergency Service District Annual Financial Report.

District Attorney, Annette Hinojosa leaves the meeting at 10:25 a.m.

Agenda # 9
DISCUSSION AND ACTION IN
REFERENCE TO APPOINTMENT
OF THREE (3) COMMISSIONERS
TO WILLACY COUNTY EMERGENCY
SERVICE DISTRICT

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval to reappoint two (2) members, Juanita Aparicio and Edward Gonzales to Willacy County Emergency Service District. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 10
DISCUSSION AND ACTION TO
APPROVE REQUEST OF FAMILY
PARTITION OF MICHAEL J. AND
RUTH M. MARTINEZ (PRECINCT 4)

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Family Partition of Michael J. and Ruth M. Martinez (Precinct 4). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 11

DISCUSSION AND ACTION TO
APPROVE REQUEST TO TAP
INTO A 4-INCH WATERLINE
ON MARINA ROAD, (1) 3/4-
INCH METER SERVICE. LOCATION
APPROXIMATELY 1030-FEET
EAST OF ARENA ROAD (PRECINCT 1)

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of request to tap into a 4-inch waterline on Marina Road, (1) 3/4-inch meter service. Location approximately 1030-feet east of Arena Road (Precinct 1). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12

DISCUSSION AND ACTION TO
APPROVE TERMS AND CONDITIONS
FOR THE EXTENSION OF THE WILLACY
COUNTY COVID-19 VACCINE PLAN
AGREEMENT

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of terms and conditions for the extension of the Willacy County Covid-19 Vaccine Plan Agreement. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13
CONSIDERATION AND APPROVAL
TO PURCHASE A NEW SIREN
CONTROLLER BOX AND WIRING FOR
WILLACY COUNTY CONSTABLE GARZA
PRECINCT 4 – 2009 F150 POLICE UNIT
FROM FUND 2 – CAPITAL AND SPECIAL
PROJECTS

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval to purchase a new siren controller box and wiring for Willacy County Constable Garza Precinct 4 – 2009 F150 police unit from Constable Precinct 4 budget once budget amendment is from Department 24, Constable Precinct 5 to Department 23, Constable Precinct 4 from Machinery and Equipment Accounts 380 and 385 enough to cover \$2,000.00. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14
DISCUSSION AND ACTION TO
APPROVE ADVERTISEMENT FOR
A PUBLIC HEARING TO ADOPT
SUBDIVISION RULES AND
REGULATIONS FOR WILLACY COUNTY

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of advertisement for a public hearing to Adopt Subdivision Rules and Regulations for Willacy County. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 15
DISCUSSION AND ACTION TO
APPROVE THE COPIER/PRINTER
LEASE AGREEMENT WITH ARCHER
BUSINESS SYSTEM FOR WILLACY
COUNTY ELECTIONS OFFICE

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of the copier/printer lease agreement with Archer Business System for Willacy County Elections Office. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 16

DISCUSSION AND CONSIDER A
SALARY INCREASE FOR THE VETERANS
SERVICE OFFICE OUTREACH SPECIALIST
LAURA MONTES

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of salary increase for the Veterans Service Office Outreach Specialist Laura Montes at \$21.14 per hour from now to the end of June 30, 2022, effective February 1, 2022. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 17

DISCUSSION AND ACTION TO
REQUEST LINE ITEM IN ACCOUNT
103 FOR DONATIONS FOR
FUNDRAISING FUNDS

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval to create a department within Fund 103 for Veteran's Assistance donations for Fundraising Funds. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18

DISCUSSION AND ACTION TO
APPROVE WILLACY COUNTY
SCHOOL CHOICE WEEK
PROCLAMATION

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of Willacy County School Choice Week Proclamation. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 19
IN REGARDS TO APPROVAL
OF FULL-TIME EMPLOYMENT
TRANSFER FROM JUSTICE OF THE
PEACE PRECINCTS 4 AND 5 TO
PART-TIME EMPLOYMENT WITH
JUSTICE OF THE PEACE PRECINCT 1,
RETROACTIVE EFFECTIVE DATE
JANUARY 10, 2022

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of full-time employment transfer from Justice of the Peace Precincts 4 and 5 to part-time employment with Justice of the Peace Precinct 1, retroactive effective date January 10, 2022. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20
DISCUSSION AND ACTION TO
ADVERTISE FOR A FULL TIME
CLERK POSITION FOR JUSTICE OF
THE PEACE PRECINCTS 4 AND 5

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval to advertise for a full time clerk position for Justice of the Peace Precincts 4 and 5. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Commissioner Eliberto Guerra steps out of the meeting at 11:02 a.m.

No Quorum Established.

Commissioner Eliberto Guerra, returns back to the meeting at 11:09 a.m.

Quorum Is Established.

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Agenda # 21
DISCUSSION AND ACTION TO
APPROVE INTERLOCAL AGREEMENT
BETWEEN REGIONAL PUBLIC DEFENDER
OFFICE LOCAL GOVERNMENT
CORPORATION AND WILLACY COUNTY FOR
FY 2022/23. RETROACTIVE EFFECTIVE
DATE OCTOBER 1, 2021

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Interlocal Agreement between Regional Public Defender Office Local Government Corporation and Willacy County for FY 2022/23, retroactive effective date October 1, 2021. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 22
DISCUSSION AND ACTION IN
REFERENCE TO APPROVE
PERMISSION TO APPLY FOR, AND
IF AWARDED, ACCEPT FUNDING
FOR OPERATION BORDER STAR

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 23
DISCUSSION AND ACTION TO
ENTER INTO AGREEMENT WITH
RAYMONDVILLE DRUG TO PROVIDE
PRESCRIPTION DRUGS TO MEMBERS
OF THE WILLACY COUNTY EMPLOYEE
HEALTH AND WELFARE PROGRAM

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval to enter into agreement with Raymondville Drug to provide prescription drugs to members of the Willacy County Employee Health and Welfare Program. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 24
IN REGARDS TO APPROVAL
OF MONTHLY REPORTS

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 25
IN REGARDS TO APPROVAL
OF TREASURER'S REPORT

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 26
IN REGARDS TO APPROVAL
OF TREASURER'S QUARTERLY
REPORT

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Treasurer's Quarterly Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 27
IN REGARDS TO APPROVAL
OF TRAVEL REQUEST

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales that the following travel request be approved including Raul Garza's travel request:

1. Chief Deputy Precinct 4, Albert Oviedo to Austin, Texas on January 21, 2022.
2. Extension Agent, Georgina Macias to San Antonio, Texas on February 9-14, 2022.
3. District Attorney's Office, Annette Hinojosa, Nereyda Morales Martinez, Albert Osorio and Juan Mijares to South Padre Island, Texas on February 8-10, 2022.
4. Willacy County Administration, two (2) Employees to Austin, Texas on February 2-4, 2022.
5. County Treasurer, Ruben Cavazos to San Marcos, Texas on April 17-21, 2022.
6. Juvenile Department, Raul Garza to South Padre Island, Texas on February 6-9, 2022.

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 28
IN REGARDS TO APPROVAL
OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 29
IN REGARDS TO APPROVAL
OF BUDGET AMENDMENTS

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of Budget Amendments, as read and presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 30
IN REGARDS TO APPROVAL
OF CLAIMS

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 31
IN REGARDS TO REVIEW
OF SPECIAL CLAIMS

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of Review of Special Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 32
REVIEW OF MONTHLY REPORTS
ON JAIL COUNT

As per the Chairman, Review of Monthly Report on Jail Count. There was a total of 81 Inmates, 5 Federal Inmates and 5 Ice Holds.

Agenda # 33
REVIEW OF MONTHLY EMPLOYEE
OVERTIME REPORT

As per the Chairman, Review of Monthly Employee Overtime Report.

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Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.